



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

FEATHERSTON COMMUNITY BOARD

Agenda

NOTICE OF MEETING

An ordinary meeting will be held in Kiwi Hall, 62 Bell Street, Featherston on Tuesday, 22 September 2020 starting at 7:00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Mark Shepherd (Chair), Claire Bleakley, Sophronia Smith, Jayson Tahinurua, Councillor Garrick Emms and Councillor Ross Vickery.

PUBLIC BUSINESS

1. EXTRAORDINARY BUSINESS:

2. APOLOGIES:

3. CONFLICTS OF INTEREST:

4. ACKNOWLEDGMENTS AND TRIBUTES:

5. PUBLIC PARTICIPATION:

- 5.1 Marcus Harvey speaking to the grant application from Cross Creek Railway Society Inc

6. ACTIONS FROM PUBLIC PARTICIPATION:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. COMMUNITY BOARD MINUTES:

- 7.1 Minutes for Approval: Featherston Community Board Minutes of 11 August 2020. **Pages 1-5**

***Proposed Resolution:** That the minutes of the Featherston Community Board meetings held on 11 August 2020 be confirmed as a true and correct record.*

8. CHIEF EXECUTIVE AND STAFF REPORTS:

- 8.1 Officers Report **Pages 6-53**
- 8.2 Action Items Report **Pages 54-57**
- 8.3 Income and Expenditure Report **Pages 58-64**
- 8.4 Financial Assistance Report **Pages 65-66**

9. NOTICES OF MOTION:

- 9.1 None advised

10. CHAIRPERSON'S REPORT:

- 10.1 None advised

11. MEMBER REPORTS (INFORMATION):

- 11.1 None advised

12. CORRESPONDENCE:

- 12.1 None advised



Minutes – 11 August 2020

- Present:** Mark Shepherd (Chair), Claire Bleakley, Sophronia Smith, Jayson Tahinurua, Councillor Ross Vickery (to 8.24pm) and Councillor Garrick Emms.
- In Attendance:** Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment), Bryce Neems (Amenities Manager), Glenda Seville (Community Development Coordinator) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston on 11 August 2020 between 7:00pm and 8.39pm.
- Also in Attendance:** Luke Tiller (Kidz Need Dadz Wellington) and Josje Neerincx (Featherston Organics)

1. EXTRAORDINARY BUSINESS

Councillor Emms requested matters relating to Harrison Street be added to the agenda. Mr Shepherd explained this would be discussed as a minor matter under agenda item 11, Member Reports.

2. APOLOGIES

FCB RESOLVED (FCB 2020/33) to receive apologies from Harry Wilson, Chief Executive.

(Moved Bleakley/Seconded Tahinurua)

Carried

3. CONFLICTS OF INTEREST

Claire Bleakley declared a conflict of interest with the grant application from Featherston Organics to be discussed under agenda item 8.3, the Financial Assistance Report.

4. ACKNOWLEDGMENTS AND TRIBUTES

Claire Bleakley paid tribute to the recent Matariki celebrations and acknowledged the work of Sophronia Smith and others involved in organising the events.

5. PUBLIC PARTICIPATION

5.1 Luke Tiller – Funding Application for Kidz Need Dadz Wellington

Mr Tiller spoke in support of the funding application from Kidz Need Dadz Wellington to run a Father’s Day Bowling Event at Masterton Masterbowl. Mr Tiller responded to questions on other grants being sought and the level of Featherston participation expected.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

- 5.2 **Josje Neerinx – Funding Application for Featherston Organics**
Ms Neerinx spoke in support of the funding application from Featherston Organics to assist with the costs of running a Featherston based “Organic Week” programme in September. Ms Neerinx outlined the planned events and responded to questions on the project costs.

6. ACTIONS FROM PUBLIC PARTICIPATION

The funding applications would be considered under agenda item 8.3, the Financial Assistance Report.

7. COMMUNITY BOARD MINUTES

7.1 Featherston Community Board Minutes – 30 June 2020

FCB RESOLVED (FCB 2020/34) that the minutes of the Featherston Community Board meeting held on 30 June 2020 be confirmed as a true and correct record.

(Moved Bleakley/Seconded Tahinurua) Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Action Items Report

Members reviewed the actions items and discussed further updates.

FCB RESOLVED (FCB 2020/35) to receive the Action Items Report.

(Moved Cr Vickery/Seconded Cr Emms) Carried

8.2 Income and Expenditure Report

FCB NOTED:

Action 382: Confirm the correct balance for the Featherston Community Board to carry forward from 30 June 2019, K Neems.

Action 383: Provide information on the scope of the \$500 granted by the Featherston Community Board to Pae tu Mokai dated 14/01/2019, K Neems.

FCB RESOLVED (FCB 2020/36) to receive the Income and Expenditure Statement for the period 1 July 2019 – 30 June 2020.

(Moved Cr Vickery/Seconded Smith) Carried

8.3 Financial Assistance Report

Members discussed the applications and encouraged Featherston Organics to seek to incorporate the concept of Organic Week into the Wairarapa Economic Development Strategy.

Members supported partial funding of the application from Kidz Need Dadz Wellington to ensure funding was proportionate to Featherston community involvement. Members also supported partial funding of the application from Pae tū Mōkai o Tauira as the amount requested exceeded the maximum limit. Members discussed that further support could be requested at a later date.

FCB RESOLVED (FCB 2020/37):

1. To receive the Applications for Financial Assistance Report.

(Moved Smith/Seconded Tahinurua) Carried

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2. To approve the request from Pae tū Mōkai o Taurira for a six-month extension of the grant approved in September 2019 to assist with new signage for the new premises at the old Featherston Golf Course.
(Moved Bleakley/Seconded Tahinurua) Carried
3. To grant Featherston Organics funds of \$500 on receipt to contribute towards the costs of the “Organic Week” programme.
(Moved Shepherd/Seconded Cr Vickery) Carried
Claire Bleakley abstained
4. To grant the Wisdom and Wellbeing Group funds of \$500 to contribute towards its operating costs.
(Moved Bleakley/Seconded Smith) Carried
5. To grant Pae tū Mōkai o Taurira funds of \$500 to contribute towards the costs of upgrading outbuildings.
(Moved Bleakley/Seconded Smith) Carried
6. To grant Kidz Need Dadz Wellington funds of \$200 for a Father’s Day Bowling Event.
(Moved Cr Vickery/Seconded Bleakley) Carried

8.4 **Financial Assistance Accountability Report**

FCB RESOLVED (FCB 2020/38) to receive the Financial Assistance Accountability Report.

(Moved Bleakley/Seconded Tahinurua) Carried

8.5 **Naming of a New Road Report**

Mr Shepherd updated members of discussions with the Chair of the Māori Standing Committee and the need for a protocol moving forward for the use of Māori names. Mr Shepherd undertook to request the Chair of the Māori Standing Committee advises on appropriate names.

FCB RESOLVED (FCB 2020/39):

1. To receive the Proposed Naming of a New Road, at 123 Fitzherbert Street, in Featherston Report.
(Moved Bleakley/Seconded Tahinurua) Carried
2. To defer approving a name for a new road at 123 Fitzherbert Street, in Featherston and delegate to the Chair the ability to approve a road name pending advice from the Chair of the Māori Standing Committee.
(Moved Bleakley/Seconded Smith) Carried

8.6 **Naming Featherston Town Square Report**

Members discussed the naming of Featherston Town Square and considered options presented. Members undertook to discuss further the process of undertaking a two stage engagement approach before making any necessary recommendations to the Assets and Services Committee for consideration.

FCB NOTED:

Action 384: To clarify the process of undertaking a two stage engagement approach to the naming of Featherston Town Square, FCB.

FCB RESOLVED (FCB 2020/40):

1. To receive the Naming Featherston Town Square Report.
(Moved Bleakley/Seconded Cr Emms) Carried
2. To agree that the report and action items on 'Renaming Featherston Town Square' be termed 'Naming Featherston Town Square.'
(Moved Cr Vickery/Seconded Bleakley) Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

Mr Shepherd spoke to matters as outlined in the Chairperson Report including playground fencing, street flags and ideas for funding, Matariki celebrations and a youth representative.

Councillor Vickery left the meeting at 8.24pm.

FCB RESOLVED (FCB 2020/41):

1. To receive the Chairperson Report.
(Moved Tahinurua/Seconded Smith) Carried
2. Appoint Claire Bleakley as the Featherston Community Board WREMO civil defence liaison.
(Moved Shepherd/Seconded Smith) Carried
3. Note that suggestions for a youth representative are being sought from Simon Fuller, Principal of Kuranui College.
(Moved Bleakley/Seconded Tahinurua) Carried

11. MEMBER REPORTS (INFORMATION)

11.1 Member Report from Claire Bleakley

Mrs Bleakley spoke to matters in her Member Report and requested support from the Board to fund the Traffic Management for the Featherston Christmas Parade. Mrs Bleakley undertook to obtain a quote and provide this to the Board.

FCB RESOLVED (FCB 2020/42) to receive the Member Report from Claire Bleakley.

(Moved Shepherd/Seconded Smith) Carried

11.2 Harrison Street (verbal item)

Councillor Emms sought information on the development occurring on Harrison Street. Mayor Beijen updated members of the development activity and noted communications would be released.

DISCLAIMER

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12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.39pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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FEATHERSTON COMMUNITY BOARD

22 SEPTEMBER 2020

AGENDA ITEM 8.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 9 September 2020

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 9 September 2020

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Notes
489	17-Jul-18	Action	FCB		Determine a mechanism for consulting with the community on renaming the Featherston Town Square	Actioned	12/3/19: to discuss at next workshop. 16/7/19: To park for the new Community Board to progress. 30/6/20: Parked until officers have reported to Board on the history of the request and options for consulting with the community (refer to Action 273). 9/9/20: Officers reported to Board on 11/8/2020. There is a new action relating to this (refer action 384 from 11/8/2020) so this is now closed.
83	25-Feb-20	Action	Euan		Investigate a solution for the "Welcome to Featherston" signs on State Highway 2 following notification that the location of these signs presents a risk to motorists	Open	Signs removed 16th/17th March due to unresolved safety concerns. Meeting onsite on 23rd March with SWDC/NZTA/FCB/Featherston Beautification Group to agree location, materials and design of supports for the signs. 30/6/20: Progress is being made on a licence to occupy the proposed location of the signs. 30/7/20: This is still with NZTA for a licence to occupy. 09/9/20: Still working through the solution with NZTA
266	30-Jun-20	Resolution	Katrina	Charly	FCB RESOLVED (FCB 2020/29): 1. To receive the Applications for Financial Assistance Report. (Moved Cr Emms/Seconded Tahinurua) Carried 2. To grant Featherston Menz Shed funds of \$117 to cover a three-month subscription to Skinny for wireless broadband and defer a decision on funding the remaining 9 months pending the outcome of an investigation to make Wi-Fi available to Featherston. (Moved Smith/Seconded Bleakley) Carried	Open	09/07/2020: Commitment added to I&E Statement. Action remains open pending outcome of investigation to make Wi-Fi available.
270	30-Jun-20	Action	FCB		To discuss options for a youth representative and WREMO civil defence liaison so that appointments can be made at a future meeting.	Actioned	Discussed at workshop held 15 July. Appointment to WREMO made 11/08/20 and new action relating to youth representative (Action 380)
272	30-Jun-20	Action	FCB		Hold a workshop to brainstorm options for the Featherston FlagTrax system	Actioned	Workshop held 15 July. Further updates to be reported via the Chairperson Report
273	30-Jun-20	Action	Euan / Amy		Request officers release communications to provide the community with an update on progress with the Welcome to Featherston signs	Open	
274	30-Jun-20	Action	Euan		Investigate making free Wi-Fi available to Featherston	Open	11/08/2020: Mayor Beijen updated members that a feasibility study has been initiated and a quote has been obtained. The quote has been distributed to ELT for consideration.
275	30-Jun-20	Action	FCB		Request Featherston Community Centre provides further details on the proposal for SWDC to take ownership of the building and carry out upgrades	Open	11/08/2020: FCB suggested they meet with Featherston Community Centre and representatives from Council to consider a way forward.
276	30-Jun-20	Action	FCB	S Smith	Present the proposal to have a Māori name for Featherston as Paetumokai and a pou (carving) to the Māori Standing Committee	Open	
377	11-Aug-20	Resolution	Katrina	Charly	FCB RESOLVED (FCB 2020/37): 1. To receive the Applications for Financial Assistance Report. (Moved Smith/Seconded Tahinurua) Carried	Actioned	Commitments added to I&E

Ref #	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Status	Notes
					<p>2. To approve the request from Pae tū Mōkai o Tauria for a six-month extension of the grant approved in September 2019 to assist with new signage for the new premises at the old Featherston Golf Course. (Moved Bleakley/Seconded Tahinurua) Carried</p> <p>3. To grant Featherston Organics funds of \$500 on receipt to contribute towards the costs of the "Organic Week" programme. (Moved Shepherd/Seconded Cr Vickery) Carried Claire Bleakley abstained</p> <p>4. To grant the Wisdom and Wellbeing Group funds of \$500 to contribute towards its operating costs. (Moved Bleakley/Seconded Smith) Carried</p> <p>5. To grant Pae tū Mōkai o Tauria funds of \$500 to contribute towards the costs of upgrading outbuildings. (Moved Bleakley/Seconded Smith) Carried</p> <p>6. To grant Kidz Need Dadz Wellington funds of \$200 for a Father's Day Bowling Event. (Moved Cr Vickery/Seconded Bleakley) Carried</p>		
378	11-Aug-20	Resolution	Russell	Godwell	<p>1. To receive the Proposed Naming of a New Road, at 123 Fitzherbert Street, in Featherston Report. (Moved Bleakley/Seconded Tahinurua) Carried</p> <p>2. To defer approving a name for a new road at 123 Fitzherbert Street, in Featherston and delegate to the Chair the ability to approve a road name pending advice from the Chair of the Māori Standing Committee. (Moved Bleakley/Seconded Smith) Carried</p>	Open	
380	11-Aug-20	Resolution	Karen	Steph	<p>FCB RESOLVED (FCB 2020/41):</p> <p>1. To receive the Chairperson Report. (Moved Tahinurua/Seconded Smith) Carried</p> <p>2. Appoint Claire Bleakley as the Featherston Community Board WREMO civil defence liaison. (Moved Shepherd/Seconded Smith) Carried</p> <p>3. Note that suggestions for a youth representative are being sought from Simon Fuller, Principal of Kuranui College. (Moved Bleakley/Seconded Tahinurua) Carried</p>	Open	<p>1 - No action required</p> <p>2 - Done - Provided Jane Mills and Claire Bleakley contact details</p> <p>3- FCB is awaiting suggestions from Simon Fuller</p>
382	11-Aug-20	Action	Katrina	Charly	Confirm the correct balance for the Featherston Community Board to carry forward from 30 June 2019	Actioned	Confirmed amount of \$6,717.35 was carried over correctly. The lower balance of \$4,272.66 included commitments and the commitments were either released or carried forward to 2019/20.
383	11-Aug-20	Action	Katrina	Steph	Provide information on the scope of the \$500 granted by the Featherston Community Board to Pae tu Mokai dated 14/01/2019	Actioned	25/8/20: Application and allocation decision sent to Board
384	11-Aug-20	Action	FCB	Mark	To clarify the process of undertaking a two-stage engagement approach to the naming of Featherston Town Square	Open	

FEATHERSTON COMMUNITY BOARD

22 SEPTEMBER 2020

AGENDA ITEM 8.3

INCOME AND EXPENDITURE REPORT

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 31 August 2020.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2020 – 31 August 2020 is attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2019 – 30 June 2020 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 31 August 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2019 – 30 June 2020

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 - Income and Expenditure
Report for the period 1 July 2020 – 31
August 2020**

Featherston Community Board					
Income & Expenditure for the Period Ended 31 August 2020					
Personnel & Operating Costs					
Budget					
	Members' salaries			11,459.96	
	Mileage reimbursements			500.00	
	Operating expenses			6,944.00	
	Total Personnel & Operating Costs Budget 2020-21			18,903.96	
Expenses					
Personnel Costs					
	Members' Salaries			1,626.66	
	Mileage reimbursements			33.33	
	Total Personnel Costs to 31 August 2020			1,659.99	
Operating Expenses					
	Total Operating Expenses to 31 August 2020			-	
Committed funds					
	Resolution date		Original commitment	Spent to date	Remaining commitment
		Members' Salaries	11,459.96	1,626.66	9,833.30
		Mileage reimbursements	500.00	33.33	466.67
	Total Commitments				10,299.97
TOTAL OPERATING EXPENSE BUDGET AVAILABLE*					
					6,944.00
* remaining budget for personnel and operating expenses does not carry over into subsequent financial years					
Grants					
Income					
	Annual Plan 2020-21 grant allocation			4,343.00	
	Other miscellaneous income			-	
	Total Income for 2020-21			4,343.00	
LESS: Grants paid out					
8/07/2020	Fratherston Menz Shed	3-month wireless broadband		101.74	
21/07/2020	Kurunui College	First aid, safety equipment		500.00	
	Total Grants paid out to 31 August 2020			601.74	
LESS: Committed Funds					
	Resolution date		Original commitment	Spent to date	Remaining commitment
12/03/2019	Featherston Junior FC	Equipment & coaching in schools	500.00		500.00
25/02/2020	REAP (Fab Feathy)	Sights of Significance documentary	400.00		400.00
19/05/2020	Wairarapa Citizens Advice Bureau	Day to day running costs	350.00	-	350.00
19/05/2020	South Wairarapa Neighbourhood Support	Promotional flag & collateral	200.00		200.00
19/05/2020	Wairarapa Maths Association	Annual maths competition 2019-20	300.00	-	300.00
19/05/2020	Wairarapa Maths Association	Annual maths competition 2020-21	300.00	-	300.00
19/05/2020	Wairarapa Maths Association	Annual maths competition 2021-22	300.00	-	300.00
30/06/2020	Featherston Menz Shed	3-month wireless broadband	117.00	101.74	15.26
11/08/2020	Featherston Organics	Organic Week - contribution to costs	500.00	-	500.00
11/08/2020	Wisdom & Wellbeing	Contribution to operating costs	500.00	-	500.00
11/08/2020	Pae tū Mōkai o Tairā	Contribution to upgrade of outbuildings	500.00	-	500.00
11/08/2020	Kidz Need Dadz	Father's Day Bowling	200.00	-	200.00
	Total Commitments				4,065.26
PLUS: Balance Carried forward from previous year					
					6,028.65
TOTAL GRANTS FUNDS AVAILABLE					
					5,704.65

Featherston Community Board				
Beautification Fund for the Period Ended 31 August 2020				
Income				
	Annual Plan 2020-21 allocation			10,710.00
	Total Income 2020-21			10,710.00
Beautification grants - operating				
	Total Beautification grants - operating to 31 August 2020			-
Beautification grants - capital				
	Total Beautification grants - capital to 31 August 2020			-
LESS: Committed Funds				
	Resolution date		Original commitment	Spent to date
				Remaining commitment
	Total Commitments			-
PLUS: Balance Carried forward from previous year				
				17,139.00
TOTAL BEAUTIFICATION FUNDS AVAILABLE				
				27,849.00

**Appendix 2 - Income and Expenditure
Report for the period 1 July 2019 – 30
June 2020**

Featherston Community Board							
Income & Expenditure for the Period Ended 30 June 2020							
Income							
		Annual Plan 2019/20 allocation					28,053.00
		Total Income 2019/20					28,053.00
Expenditure							
		Members' Salaries					12,327.46
		Mileage reimbursements					691.06
		Total Personnel Costs					13,018.52
General Expenses							
31/07/2019		Sundry expenses ex payroll	Featherston Organic Week				499.82
30/09/2019		Wairarapa Times	Advertising - Featherston Expo				296.00
5/11/2019		Office Max	Stationary				9.92
7/01/2020		Sundry expenses ex payroll					17.04
		Total General Expenses					822.78
Grants							
18/07/2019		Featherston Clothing Collective					418.70
1/07/2018		Hooper N	Painting workshop costs				500.00
3/07/2018		The Featherston	Donation to RSA				100.00
2/09/2019		Featherston Heritage Museum	Print brochures with new logo				500.00
2/09/2019		Pae Tu Mokai O Tauira	Assist with new signage				500.00
3/09/2019		Lamb-Peters Print	Wairarapa Moana Trails Group banner				418.00
11/12/2019		The Featherston	Assist with painting exterior of building				500.00
12/10/2019		Shepherd Traffic Mgmt Sol	Featherston Xmas Parade				695.00
3/05/2020		Life Education Trust	Financial assistance				500.00
23/03/2020		Featherston Lions	Dr Berry's Farewell				250.00
9/06/2020		Citizens Advice	Day to day running costs				350.00
30/06/2020		Wairarapa Mathematics Assoc.	Annual maths competition				300.00
		Total Grants					5,031.70
Capital Expenditure							
		Total Capital Expenditure					-
		Total Expenditure					18,873.00
		Net Surplus/(Deficit) Year to Date					9,180.00
LESS: Committed Funds							
	Resolution date			Original commitment	Spent to date		Remaining commitment
		Salaries to 30 June 2020*		16,266.00	12,327.46		3,938.54
		Mileage to 30 June 2020*		500.00	691.06		(191.06)
12/03/2019		Featherston Junior FC	Equipment & coaching in schools	500.00			500.00
25/02/2020		REAP (Fab Feathy)	Sights of Significance documentary	400.00			400.00
25/02/2020		Kuranui College	First aid, safety equipment	500.00			500.00
19/05/2020		South Wairarapa Neighbourhood Support	Promotional flag & collateral	200.00			200.00
30/06/2020		Featherston Menz Shed	3-month wireless broadband	117.00			117.00
		Total Commitments					5,464.48
		Current Year Surplus/(Deficit)					3,715.52
		PLUS: Balance Carried forward from previous year					6,717.35
		TOTAL FUNDS AVAILABLE					10,432.87
* remaining budget for salaries & mileage does not carry over into subsequent financial years							

Featherston Community Board				
Beautification Fund for the Period Ended 30 June 2020				
Income				
		Annual Plan 2019/20 allocation		10,710.00
		Total Income 2019/20		10,710.00
Expenditure				
	9/08/2019	One Source	Street flags	1,186.00
		Total Capital Expenditure - Beautification		1,186.00
		Total Expenditure		1,186.00
		Net Surplus/(Deficit) Year to Date		9,524.00
LESS: Committed Funds				
	Resolution date		Original commitment	Spent to date
				Remaining commitment
		Total Commitments		-
		Current Year Surplus/(Deficit)		9,524.00
		PLUS: Balance Carried forward from previous year		7,615.00
		TOTAL FUNDS AVAILABLE		17,139.00

FEATHERSTON COMMUNITY BOARD

22 SEPTEMBER 2020

AGENDA ITEM 8.4

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from Featherston Netball Club for funding of \$500 to contribute towards the costs purchasing uniforms for the junior teams.*
3. *Consider the application from Wharekaka Trust Board Inc for funding of \$500 to contribute to the costs of running its Meals on Wheels Service.*
4. *Consider the application from Cross Creek Railway Society Inc for funding of \$500 to contribute to the costs of purchasing four new batteries for the Cross Creek Railway Society miniature train.*
5. *Consider the application from St Teresa's School for funding of \$1,000 to contribute to the costs of installing a shelter for the Science Table at Donald's Creek.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget. Applications will be provided to members in confidence.

Applicant	Amount Requested
Featherston Netball Club	\$500
Wharekaka Trust Board Inc	\$500
Cross Creek Railway Society Inc	\$500
St Teresa's School	\$1,000

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations that are benefiting the local Featherston community. All grants will be considered on a case by case basis and must list all funding raised at time of application. Grants are considered at every meeting throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.
2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. All questions must be completed.
5. **The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).**
6. Applications must reach the Council not less than ten days before the relevant Community Board is to consider an application.
7. Grant applications will be considered at every meeting.

4. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Featherston Netball Club	No outstanding accountability forms
Wharekaka Trust Board Inc	No outstanding accountability forms
Cross Creek Railway Society Inc	No outstanding accountability forms
St Teresa's School	No outstanding accountability forms

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive